



# BLOOMFIELD

## WELLNESS CENTER

### **AUTOMOBILE ACCIDENT PROTOCOL**

Bloomfield Wellness will accept assignment of your claim and submit your claim to your insurance company if the following criteria have been met within 1 week (7 days) of your initial visit to our office.

However, after 7 days, if these requests are not all met for any reason, any outstanding balance becomes due in full and the cost of future care is due at the time of service, until other arrangements are made with this office.

- The accident must be reported to the auto insurance company. They may provide you with their own form, which must be completed and returned to them within 7 days.
- The name, address, and phone number of the insurance carrier for the vehicle that you were in as well as the policy holder's name if other than your own must be on file with our office as well as a copy of your auto insurance card on file.
- A copy of the police report must be on file with our office.
- The name of the person handling your claim (adjustor) and the claim number must be on file with our office.
- The name, address, and phone number of your attorney, if applicable must be provided to our office.

**If for any reason the insurance company denies payment of your chiropractic bills, even though all of our office criteria have been met, you are ultimately responsible for the payment of these bills.**

I HAVE READ THE ABOVE AND AGREE TO ALL THE TERMS OF THIS STATEMENT.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_